

Sample Constitution # 2

GARDENING CLUB

-CONSTITUTION-

Article I: Club Name

The name of the club shall be Gardening Club.

Article II: Club Objectives

1. To represent the students at the University of Minnesota pursuing Gardening as a vocation, an avocation, or a hobby.
2. To provide information relative to gardening to the members of the club through:
 - a. Lists of available bulletins
 - b. Special tours, movies, speakers, etc.
 - c. Projects
3. This organization shall not provide monetary gain, incidentally or otherwise, to its directors, officers, or membership. This does not restrict the payment of wages, salaries or incentives by the organization for services rendered.
4. This organization shall operate in accordance with any and all University of Minnesota policies, as well as federal, state and local regulations.

Article III: Membership

1. Any person may apply for membership who is interested in gardening. No more than 1/3 of the voting membership will be comprised of non-University of Minnesota students.
2. Membership is open to all students, staff and faculty without regard to race, religion, color, sex, national origin, disability, age, veteran status, creed, marital status, public assistance status, or sexual orientation.
3. Active members shall consist of those who have paid their dues of \$1.00 per school year and are involved in the club projects and activities.

4. Only active members shall be allowed to vote at the elections, or on any business to be transacted by the Club.

Article IV: Leadership and Committees

1. All officers of this club must be currently enrolled students at the University of Minnesota.
2. The officers of the Gardening Club and their respective duties shall be:
 - a. President, whose duties shall be to conduct meetings, to appoint necessary committees, and to be chairman of the Executive Committee.
 - b. Vice-president, whose duties shall be to assume the duties of the President in the latter's absence, and to obtain guest speakers.
 - c. Secretary, whose duties shall be to record the minutes of the meetings and to carry on necessary correspondence.
 - d. Treasurer, whose duties shall be to collect the dues and to keep an account of the club's finances. He/she will also be responsible for membership records.
3. The advisors of this club shall be members of the faculty of the University of Minnesota or any persons so interested in the Club who's advisorship will contribute to the betterment of the club.
4. There shall be an Executive Committee consisting of all the officers and the chairmen of the permanent committee. Their duties shall be to interpret the Constitution and also to clear all business of the permanent committees before presentation at the regular meeting of club membership.
5. There shall be a Greenhouse Committee headed by a volunteer chairperson(s). Their duties shall consist of:
 - a. Acquiring and maintaining club plant material.
 - b. Organizing club plant sales.
 - c. Coordinating individual plant related projects.

6. There shall be a Social Committee headed by a chairperson whose duties shall be:
 - a. Organize Club social activities such as:
 - i. Assisting the secretary in the M.A.C.H.S.
 - ii. Organizing club dinners.

Article V: Elections

1. The nomination and election of officers shall be held at the last meeting of winter quarter of the school year.
2. All nominees must be active members of the Club.
3. In case of a vacancy of office, the active members of the Club shall elect a new officer at the meeting following the occurrence of said vacancy.
4. All officers shall be elected to hold office for the duration of one school year, beginning the first meeting of Spring Quarter.

Article VI: Meetings

1. Meetings are to be held on those dates and in such places decided upon at the first meeting, or reorganization meeting, of each year.
2. In case of emergency, special meetings may be called by the president of the Club.
3. A representation of the majority (50%+1) of the active members of the club present shall constitute a quorum, authorized to transact any business duly presented at any meeting of the club.
4. A representation of two-thirds of the members of the Executive Committee shall constitute a quorum, and a simple majority of that quorum will carry any motion presented at an Executive Committee Meeting.
5. The fiscal year of the Club shall conform to the University school year.
6. The first meeting of each school year shall be called by the remaining ranking officers of the previous year.

Article VII: Financial Matters

1. Any amount of Club money over \$10.00 to be spent must first be referred to the President, Vice-president, or Treasurer. Any amount less may be spent as a committee so agrees.
2. Any amount of Club money over \$50.00 must be referred to the executive committee.
3. All Dissolution procedures set forth by the Student Activities Office shall be followed, in the event that this club is to be dissolved. In addition, any remaining funds in any accounts opened on behalf of this club should be paid to the following.
 - a. Department of Horticulture, to be used as seen fit.

Article VII: Amendments

1. Amendments to the Constitution of the Club shall be made by a two-thirds vote of the active members present of any meeting where a quorum is reached.
2. Amendments to the Constitution shall be presented, by an active member, to the members at least one regular meeting before they are to be voted on.

Ratified by _____ Date: _____

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